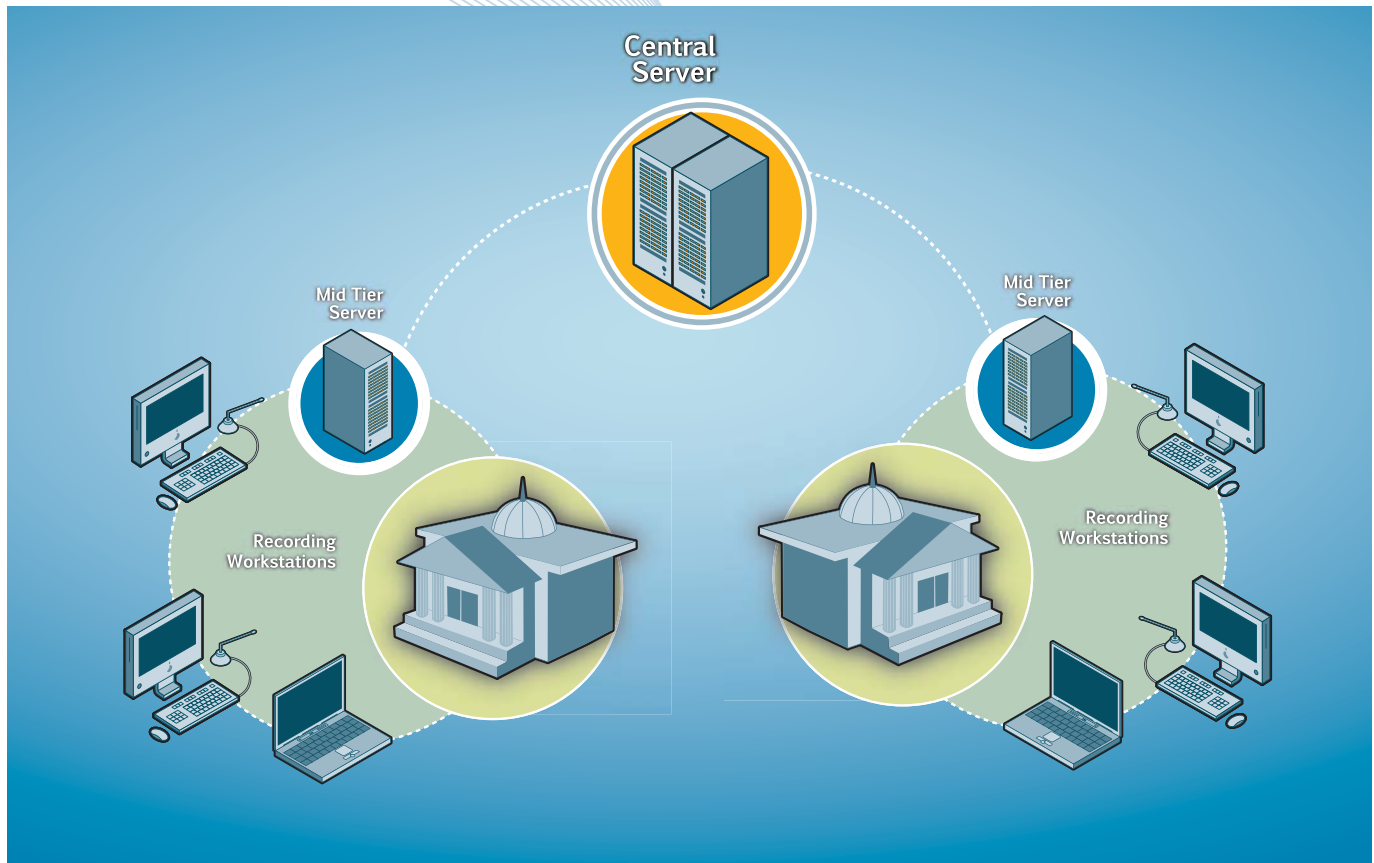# ENCOMPASS PRO

The Encompass Pro Suite is a complete multi-tiered audio capture workflow that provides automated real-time or on-demand redundancy to a server and an unmatched suite of management utilities.

The Encompass Pro Suite consists of a customizable configuration of three key components: **Encompass Workstations**, the recording workstations that capture digital audio and case information; the **Middle Tier Servers** that serve as an intermediate repository for real-time or on-demand synchronization, providing immediate redundancy; and the **Central Server**; a final repository for the storage and management of audio and case information for the entire system. A single server can also be used for smaller sites.

The synchronization process copies the audio and associated case information to the next tier in the system, providing automated redundancy and backup. Synchronization can occur in real-time for instantaneous redundancy, or can be scheduled for off-peak hours to avoid overly taxing your network resources.The flexible, scalable synchronization process allows you to choose the number and configuration of servers that works for your environment.

Optional modules for the Encompass Pro Suite include VIQ's ICM Tool for integration with case management systems.

Key Features

- Network-based solution for centralized storage and access of all recordings

- Automated real-time or on-demand synchronization of digital audio and case information between locations

- Ability to redact portions of audio and notes or seal entire cases for privacy and security

VIQ
Solutions

ENCOMPASS PRO

The Encompass Pro software suite allows you to record in multiple locations and have all your audio and recording information automatically stored in a central repository where it can be easily searched and shared. The synchronization process is fully automated and secure so your critical recordings will always be complete and accessible to authorized users from anywhere on the network.

FEATURES

Audio Capture and Annotations
- Records up to eight separate channels of digital audio
- Integrated text annotations and multimedia attachments, such as electronic presentations, become part of the digital record
- Customizable speaker/event buttons, hotkeys and case lists to facilitate detailed annotations and aid transcriptionists
- Allows multiple defendants to be associated with the same case number and recording
- Allows a defendant and recording to be associated with multiple case numbers
- "Easy Search" feature quickly locates cases based on a range of criteria including date/time, location, case number, node, judge and even annotation text
- User-friendly interface means minimal training required

Redundancy and Storage
- Provides automated synchronization for central storage of all recordings for easy search and management
- Choice of real-time synchronization for immediate redundancy of all recordings and metadata or on-demand/scheduled synchronization to control utilization of network resources during peak hours
- Remote laptops will automatically sync up once connected to network
- Burn basic CD/DVD for playback in standard disc player or digital music players
- Burn advanced CD/DVD for multi-channel playback with annotations using free VIQ Player

Security and Privacy
- Ability to redact portions of audio and notes without affecting the original copy of the proceedings
- Ability to seal cases to restrict access to audio and case information to designated users
- Ability to mark portions of audio as inadmissible
- Customizable audit logs detail all activity on the system
- Ability for judges to make private notes that cannot be read by any other users

Available Add-ons
- Optional integration with case management systems for customized recording with no data re-entry (not included)

For more information contact:

VIQ

905 - 948 - 8266
www.viqsolutions.com
info@viqsolutions.com

TECHNICAL SPECIFICATIONS

- Captures up to eight independent channels of digital audio in MPEG-2 format
- Compatible with Active Directory
- Ability to securely seal cases to restrict access to audio and case information
- Ability to redact portions of audio and notes and export to CD/DVD
- Multiple redaction filters can be created for a recording and applied at time of disk burning
- Middle and Central Tier servers can be installed on virtual machines
- Middle and Central Tier servers can be manually installed in a clustered environment
- Customizable workstation-server workflow for completely scalable solution
- Full event log and administrative reports to monitor activity on systems
- Customizable user profiles and roles to control user access and system usage
- Customizable synchronization/delete schedule for workstations and servers
- Storage on Central Server can be configured with multiple volumes or logical drives
- Compatible with VIQ's NetScribe and AccessPOINT Portal web-based transcription and remote access solutions (not included)

SYSTEM REQUIREMENTS

Workstations
- Windows XP (SP3); Windows 7 Professional, Ultimate, or Enterprise (SP1) (32 and 64 bit)
- SQL Server 2008 R2 Express With Tools (SP1)
- Windows 7 IIS7
- Intel Core i5 2.0 GHz
- 4GB RAM
- High capacity 7200 RPM (min.) hard drive (disk space depends on storage requirements)
- 1GB network card (connected to a Gigabit switch)
- 1024 x 768 display resolution (32-bit color depth or greater)
- WDM-compatible audio device for playback
- ASIO-based digital recording device or Digigram card. USB 2.0 port or PCI slot may be required. Contact VIQ for full list of compatible recording devices.

Middle-Tier and Central Servers
- Windows 2003 Server (SP2), Windows 2008 R2 Server (SP1) (64 bit)
- SQL Server 2008 R2 (all Service Packs installed)
- High-capacity fault-tolerant disk array (RAID 5) – SAN/NAS
- 4GB RAM minimum (higher recommended)
- 1GB network card (connected to a GB switch)
- Pentium Dual-Core Xeon processor

* Contact VIQ for the most recent specifications prior to purchase.